



TEMPORARY USE PERMIT APPLICATION

Type of Temporary Use: _____

Location of Temporary Use: _____

Dates & Time of Temporary Use: _____

Property Owners Name: _____

Property Owners Address: _____

Property Owners Phone #: _____

Applicants Name: _____

Applicants Address: _____

Applicants Phone Number: _____

Applicants Email Address: _____

Emergency Contact Name & Phone #: _____

Yes	Is this for a non-profit organization? <i>Letter or proof of non-profit status may be required.</i>
No	

Is this for a non-profit organization?
Letter or proof of non-profit status may be required.

Yes	Food to be provided or sold to the public? <i>A food permit may be required.</i>
No	

Food to be provided or sold to the public?
A food permit may be required.

Yes	Is this for a community event? <i>Example: Block Party No charge</i>
No	

Is this for a community event?
Example: Block Party No charge

Yes	Will any streets need to be closed? <i>Complete Street Closure Form.</i>
No	

Will any streets need to be closed?
Complete Street Closure Form.

Yes	Is the event going to be a car wash? <i>Are we under water restriction?</i>
No	

Is the event going to be a car wash?
Are we under water restriction?

Yes	Will there be any amusement rides? <i>Amusement Ride Safety Inspection & Insurance Act.</i>
No	

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Amusement Ride Safety Inspection & Insurance Act.

1. Temporary Uses are not allowed in the Washington Street Corridor.
2. Property and street to be maintained and cleared of any debris or materials related to the above use.
3. Any and all signage shall require a permit by the City of Kaufman before installation.
4. The property is to be cleaned and cleared of any and all debris and/or materials after occupancy.
5. The City will inspect the premises to make sure all City, Safety and Health Codes are being followed.
6. This card must be kept on the premise, and be visible, during the time frame of the event.
7. Participants are not allowed to be in any street, street medium, or street right-of-ways unless it has been cleared prior to the event by the City.
8. If a street closure is needed, it will take approximately 10 days to process this application.
9. City Zoning Ordinance Section 41.09 Administrator or Building Official shall have the right to revoke any Temporary Use Permit at any time or to deny any extension upon finding that a hazard or nuisance shall exist by continuing such use; after which revocation or denial such temporary use shall immediately cease and shall be removed within ten (10) days of notification of such finding.

Applicant's or Owner's Signature and Date: _____

Development Services Signature: _____

This permit must be kept on-site during the event.

Approved _____
TUP Fee: \$ 100.00 _____ Denied _____
Date: _____

Approved Dates: _____
Receipt #: _____