



**JOB DESCRIPTION**

**JOB TITLE:** TEMPORARY- Maintenance Technician – Streets/Parks

**REPORTS TO:** Director of Public Works

**SALARY:** \$10 Per Hour

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**JOB SUMMARY:**

Under general direction, performs maintenance, repairs and minor construction of streets; maintains and installs street signs; maintenance of City facilities; and does related work as required.

**PRINCIPLE DUTIES AND RESPONSIBILITIES:**

1. ASSISTS in the maintenance, repairs and minor construction of streets.
3. USES various types of hand and power tools properly and safely.
4. SORTS tools and materials.
6. PERFORMS maintenance, cleaning and repair of street and park facilities.
7. READS, UNDERSTANDS and FOLLOWS written and oral job instructions; writes reports by hand, using good judgment and accuracy.
8. USES good judgment to work safely and use equipment properly.
9. Able to HEAR and SEE clearly when working around equipment or in a street, alley or traffic, using proper safety equipment and precautions.

10. LIFTS and CARRIES up to 100 lbs.; PULLS, PUSHES or DRAGS up to 150 lbs. of street equipment and/or materials.
11. CLIMBS, CRAWLS, KNEELS, SQUATS, STOOPS and TWISTS freely for extended periods of time while performing various maintenance, repairs or construction.
12. SITS and STANDS for extended periods of time while performing various maintenance, repairs or construction.
13. WORKS INDOORS and OUTDOORS in extreme temperatures, including heat, cold, temperature swings and inclement weather.
14. SOME exposure to electrical, mechanical and toxic hazards, using proper safety equipment and precautions.
15. WORKS in constant and extreme noise levels routinely encountered in street maintenance, repair and construction using proper safety equipment.
16. COMMUNICATES effectively and courteously with other employees and the public.
17. OTHER duties as required.

**REQUIRED EDUCATION, DEGREES, CERTIFICATES AND OR LICENSES**

Must be 16 years or older; Texas Driver's License preferred.

**EXPERIENCE, TRAINING, KNOWLEDGE AND SKILLS:**

Experience in operating various equipment such a riding and push type lawn mowers, tractor mowers, weed eaters, etc.; experience in working safely with various types of equipment including pumps, generators, hand wrenches, hand and power saws, hammers of various sizes, shovels, drain spades and rakes.

Temporary employees may be full-time or part-time. They are not entitled to the City's fringe benefits other than workers' compensation and, in some instances, unemployment insurance. Ordinarily temporary appointments shall be limited to six (6) months.

\_\_\_\_\_  
Employee Signature  
Date: \_\_\_\_\_

\_\_\_\_\_  
Supervisor's Signature  
Date: \_\_\_\_\_

The City of Kaufman, Texas is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourage both prospective and current employees to discuss potential accommodations with Human Resources.