

**MINUTES OF THE
PARKS AND RECREATION BOARD MEETING
THURSDAY, OCTOBER 20, 2005 AT 6:15 P.M.
CITY HALL, 209 S. WASHINGTON STREET, KAUFMAN, TEXAS**

CHAIRMAN	WILLIAM FORTNER
VICE-CHAIRMAN	BARRY RATCLIFFE
BOARD MEMBER	JOYCE JACKSON
BOARD MEMBER	BRYAN NALLS
BOARD MEMBER	JO ANN RADEKE
BOARD MEMBER	RICHARD WILLIAMS
BOARD MEMBER	TINA SANDERS

CALL THE MEETING TO ORDER. Chairman Fortner called the meeting to order at 6:21 p.m. Board members present were Board Member Bryan Nalls, Jo Ann Radeke, Tina Sanders and Chairman William Fortner and a quorum was present. Vice-Chairman Barry Ratcliffe, Board Member Joyce Jackson and Board Member Richard Williams were absent. Also present was Director of Public Works Richard Underwood, Board Secretary Karen Sanders and Representatives from Gardner Construction Roy Gene Gardner and Brian Chambers.

1. **CONSIDER THE APPROVAL OF THE AUGUST 18, 2005, REGULAR MEETING MINUTES.**

Board Member Nalls moved and seconded by Board Member Radeke to approve the August 18, 2005 minutes. Chairman Fortner called for a vote with all voting AYE, the motion carried.

2. **CONSIDER, DISCUSS, AND REVIEW PROPOSED PARK AT PRAIRIE CREEK ESTATES.**

Brian Chambers discussed the park concept plan map showing a nature trail through the creek area, a four foot concrete trail connecting Knoll Crest Dr and Ridgebriar Dr, a future bridge structure for the concrete trail, a picnic area, an area reserved for a future playground, Crepe Myrtles and Bradford Pear Trees placed in designated areas throughout the park and the homeowners to be required to maintain a ten foot easement that butts up to the park that is written into the deed when purchasing a home. Richard Underwood asked if the concrete trail, connecting the two streets together, will be bridged or culverts installed where it crosses the drainage way. Mr. Chambers stated that they will be culverting the drainage way with a bridge type structure. Chairman Fortner asked if the Bradford Pears are a low maintenance tree. Mr. Chambers stated that they are a faster growing tree with color and he does not know a lot about the tree other

than that. Board Member Nalls asked how much clearing will be done. Mr. Chambers stated that the area in question should go away when the sewer line is installed. Director also had many concerns with drainage and parking. Board Member Nalls asked if it will be in writing. Mr. Chambers said that it will be in the Developers Agreement. Chairman Fortner asked if a name for the park had already been decided on. Director recommended that the name not have park in it, instead naming it as a nature facility. Mr. Chambers recommended Prairie Creek Trails. The consensus of the board was in agreement with the name along with the Director. Board Member Nalls moved and seconded by Board Member Radeke to recommend the concept plan to City Council. Chairman Fortner called for a vote with all voting AYE, the motion carried.

3. CONSIDER, DISCUSS, AND REVIEW MELODY PARK PENDING DONATIONS.

Board Member Sanders moved and seconded by Board Member Radeke to table Item 3 until the next Park Board Meeting. Chairman Fortner called for a vote with all voting AYE, the motion carried.

4. ANNOUNCEMENTS FROM DIRECTOR OF PUBLIC WORKS.

Director of Public Works made the following announcements:

A. UPDATE ON SPORTS AND SPECIAL EVENTS.

Director stated that he did not have any sports or special events to report.

B. UPDATE ON PARK MAINTENANCE PROJECTS.

Repairs at City Lakes Park brought up in the last meeting have been repaired except the Pavilion. The Pavilion repair was delayed due to end of budget year but, will be repaired in the new budget year soon.

5. REQUESTS/COMMENTS FROM THE PARKS AND RECREATION BOARD.

Board Member Radeke requested that the letters to request park donations be sent out with the water bills again. Board Member Sanders asked if the park donation that is on the water bills can be an automatic fee that the customer has to request to be taken off.

6. ADJOURNMENT.

There being no further business, Board member Sanders moved and seconded by Board member Nalls to adjourn the meeting at 6:44 p.m. Chairman Fortner called for a vote with all voting AYE, the motion carried.

WILLIAM FORTNER
CHAIRMAN

ATTEST:

Karen Sanders
BOARD SECRETARY