

**MINUTES OF THE
CITY OF KAUFMAN
CITY COUNCIL WORK SESSION
MONDAY, MARCH 14, 2011 — 6:00 P.M.
KAUFMAN CITY HALL
209 S. Washington Street
Kaufman, Texas 75142**

CITY COUNCILMEMBERS

MAYOR	WILLIAM FORTNER
MAYOR PRO-TEM	BARRY RATCLIFFE
COUNCILMEMBER	GIL ALTOM JR.
COUNCILMEMBER	JEFF COUNCIL
COUNCILMEMBER	CHARLES GILLENWATER
COUNCILMEMBER	KENNETH MUNDEN
COUNCILMEMBER	LOUIS TIJERINA

CALL MEETING TO ORDER: Mayor Fortner called the Meeting to order at 6:05 p.m. Councilmember's present were William Fortner, Barry Ratcliffe, Gil Altom Jr., Jeff Council, Charles Gillenwater, Kenneth Munden and Louis Tijerina. Mayor Fortner declared a quorum present. Also present were City Manager Curtis Snow, ACM/City Secretary Jo Ann Talbot and Administrative Assistant Leslie Malone.

NOTE: A Work Session is used to explore matters of interest to one or more City Council Members or the City Manager for the purpose of giving staff direction into whether or not such matters should be placed on a future regular or special meeting of the Council for citizens input, City Council deliberation and formal City action. At a work session, the City Council generally receives informal and preliminary reports and information from City staff, officials, members of City committees, and the individual or organization proposing council action, if invited by City Council or City Manager to participate in the session. Participation by individuals and members of organizations invited to speak ceases when the Mayor announces the session is being closed to public input. Although Work Sessions are public meetings, and citizens have a legal right to attend, they are not public hearings, so citizens are not allowed to participate in the session unless invited to do so by the Mayor. Any citizen may supply to the City Council, prior to the beginning of the session, a written report regarding the citizen's opinion on the matter being explored. Should the Council direct the matter be placed on a regular meeting agenda, the staff will generally prepare a final report defining the proposed action, which will be made available to all citizens prior to the regular meeting at which citizen input is sought. The purpose of this procedure is to allow citizens attending the regular meeting the opportunity to hear the views of their fellow citizens without having to attend two meetings.

1. Conduct training on City of Kaufman's iPad's for paperless agendas.

City Manager Curtis Snow presented the Council with iPad's. He explained to the Council that the City Council agendas would become paperless effective March 28, 2011. He then gave an overview of the iPad and how to use the device. The training program lasted over one hour.

2. Receive a report, hold a discussion regarding Texas Department of Transportation (TXDot) Landscaping Project entrance of Highway 175 and Highway 243 split coming in from Dallas.

City Manger Curtis Snow informed the Council that the City has received a Green Ribbon Grant from Texas Department of Transportation (TXDot) for landscaping at the entrance of Kaufman from Dallas on Highway 175 and Highway 243. He explained to the Council that the entire cost of the landscaping and irrigation were paid by TXDot. The City would be responsible for maintenance, mulch, weed control and mowing a 10' to 15' buffer around the landscaping. The City would also be responsible for any entrance monument signage. TXDot has developed guidelines on signage in TXDot right-of-way.

The landscaping design will be submitted to Austin at the end of March and landscaping plans are to bid in June.

City Staff asked TXDot to consider landscaping along Highway 34 beside Denny's and McDonalds. Mr. Patrick Haigh representative of TXDot informed the City that there were no project numbers assigned to those locations and not enough time to plan landscaping in those areas.

Mayor Pro-Tem Ratcliffe asked about the replacement of letters on the monument at Highway 175 and Highway 34 Underpass. City Manager Curtis Snow reported he would follow up on that request.

ANNOUNCEMENTS FROM CITY MANAGER

1. City Manager Curtis Snow reported that a NEAT meeting was being held Thursday, March 24th at 6:30 p.m., Kaufman Fire Station. He encouraged the Council to attend.

ADJOURNMENT.

There being no further business the meeting was adjourned at 7:20 p.m.

WILLIAM FORTNER
MAYOR

ATTEST:

JO ANN TALBOT
CITY SECRETARY