

**MINUTES OF THE
CITY OF KAUFMAN
CITY COUNCIL BUDGET WORK SESSION
MONDAY, AUGUST 9, 2009 – 6:45 P.M.
CITY HALL, 209 S. WASHINGTON STREET
KAUFMAN, TEXAS 75142**

MAYOR	WILLIAM FORTNER
MAYOR PRO-TEM	BARRY RATCLIFFE
COUNCILMEMBER	GIL ALTOM, JR.
COUNCILMEMBER	JEFF COUNCIL
COUNCILMEMBER	CHARLES GILLENWATER
COUNCILMEMBER	KENNETH MUNDEN
COUNCILMEMBER	LOUIS TIJERINA

CALL MEETING TO ORDER: Mayor Fortner called the Meeting to order at 8:14 p.m. Councilmember's present were William Fortner, Barry Ratcliffe, Gil Altom Jr., Jeff Council, Charles Gillenwater, Kenneth Munden, and Louis Tijerina. Also present were City Manager Curtis Snow, ACM/City Secretary Jo Ann Talbot and Director of Finance Cathy Cummins. Mayor Fortner declared a quorum present.

NOTE: A Work Session is used to explore matters of interest to one or more City Council Members or the City Manager for the purpose of giving staff direction into whether or not such matters should be placed on a future regular or special meeting of the Council for citizens input, City Council deliberation and formal City action. At a work session, the City Council generally receives informal and preliminary reports and information from City staff, officials, members of City committees, and the individual or organization proposing council action, if invited by City Council or City Manager to participate in the session. Participation by individuals and members of organizations invited to speak ceases when the Mayor announces the session is being closed to public input. Although Work Sessions are public meetings, and citizens have a legal right to attend, they are not public hearings, so citizens are not allowed to participate in the session unless invited to do so by the Mayor. Any citizen may supply to the City Council, prior to the beginning of the session, a written report regarding the citizen's opinion on the matter being explored. Should the Council direct the matter be placed on a regular meeting agenda, the staff will generally prepare a final report defining the proposed action, which will be made available to all citizens prior to the regular meeting at which citizen input is sought. The purpose of this procedure is to allow citizens attending the regular meeting the opportunity to hear the views of their fellow citizens without having to attend two meetings.

1. Receive a report, hold a discussion, and give Staff direction regarding the Fiscal Year 2010-2011 Program of Services (Budget).

City Manager Curtis Snow reported that a proposed budget had been filed

with the City Secretary on July 29, 2010. The three items that were discussed at the Budget Work Session were added to the Budget. They were: \$30,000 added for employee's Health Reimbursement Account (HRA). The employees will receive a total of \$100.00 a month instead of \$60.00 a month. A trench box was placed back into the Water/Wastewater Budget and \$3,400 has been added to the City Council budget for additional funds for next years Retreat.

Mr. Snow discussed the 15% increase on the water and sewer rates and explained the cost. He also reported that the senior citizens water discount would go up to \$4.50.

Mr. Snow reported that \$346,000 were for capital improvements and was coming from fund balance. He was glad to report that the fund balance was not being used for operating costs.

Mr. Snow then went over the smaller funds with the Council. They are: Court Security Fund, Court Technology Fund, Debt Service Fund, Impact Fee Fund, Police Forfeiture Fund, and Tourism Fund.

Mayor Fortner mentioned to Staff to look at changing the way we charge the Water Corporations by increasing the cost to them. It was discussed to phase in an increase a little at a time if possible by water contract.

Mr. Snow mentioned that the City agreed to accept the underground water storage tank from North Texas Municipal Water District three years ago. Upon doing that, we also agreed to move a flow meter and they gave us a three year time period to do so. Now that time has lapsed and North Texas Municipal Water District is writing us to move the meter. At the time of acceptance, we were told it would cost \$57,000. Now, our Director of Public Works Director is telling us it will cost \$157,600.00. We will have to budget for it next year.

Councilmember Council inquired about a red trench box being cut up. Mr. Snow reported he would follow up on that item.

Councilmember Council mentioned that East 1st North Street is sinking where the water line was repaired.

Mr. Snow went over the upcoming Ordinance amendments in the Utilities. He reported that the water meter deposit was increasing from \$75.00 to \$125.00. The return check fee was increasing from \$20.00 to \$25.00 and the wording of the ordinance regarding consecutive "twelve month period" is being added. The disconnect fees were increasing from \$25.00 to \$35.00.

ANNOUNCEMENTS FROM CITY MANAGER.

Mr. Snow asked Council who would be attending the TML Conference in October. We were making reservations for hotel accommodations.

ADJOURNMENT.

There being no further business, the meeting was adjourned at 9:03 p.m.

**WILLIAM FORTNER
MAYOR**

ATTEST:

**JO ANN TALBOT
CITY SECRETARY**