

**MINUTES OF THE
CITY OF KAUFMAN
SPECIAL CITY COUNCIL MEETING
CITY COUNCIL WORK SESSION
MONDAY, MARCH 9, 2009 — 6:00 P.M.
CITY HALL, 209 S. WASHINGTON, KAUFMAN, TEXAS**

CITY COUNCILMEMBERS

MAYOR	WILLIAM FORTNER
MAYOR PRO-TEM	GIL ALTOM JR.
COUNCILMEMBER	KENNY CAMPBELL
COUNCILMEMBER	STEVE COOPER
COUNCILMEMBER	JEFF COUNCIL
COUNCILMEMBER	CHARLES GILLENWATER
COUNCILMEMBER	BARRY RATCLIFFE

**CITY OF KAUFMAN
SPECIAL CITY COUNCIL MEETING
MONDAY, MARCH 9, 2009**

CALL MEETING TO ORDER: Mayor Fortner called the Meeting to order at 6:03 p.m. Councilmember's present were William Fortner, Gil Altom Jr., Kenny Campbell, Steve Cooper, Jeff Council, Charles Gillenwater and Barry Ratcliffe. Mayor Fortner declared a quorum present. Also present were City Manager Curtis Snow, City Secretary Jo Ann Talbot, Director of the Kaufman Economic Development Corporation Lee Ayres, Chief of Police Michael Holder, Captain Randy Roach and Director of Finance Cathy Cummins.

CITIZENS COMMENTS (5 MINUTES) Citizens may address the City Council on any subject but must first complete a Request to Speak Form. Comments are limited to five (5) minutes, but no more than five (5) minutes per individual, and are not transferable. Citizen's comments not to exceed a total of 15 minutes.

No comments were made by Citizens.

DISCUSSION/ACTION ITEMS

1. Consider approving expenditure from Kaufman Economic Development Corporation in the amount of \$12,000 and authorize the City Manager to execute a Letter Agreement with Raba Kistner Consultants, Inc. for Professional Planning, Engineering and Management Services for Development and Implementation of a Pass-Through Program for State Highway 34 Realignment Project in the City of Kaufman.

City Manager Curtis Snow informed the Council that the Letter Agreement with Raba Kistner Consultants, Inc. was for professional planning, engineering and management services for development and implementation of a pass-through program for State Highway 34 realignment project in the City of Kaufman.

The State Highway 34 bypass or realignment concept has existed for more than 40 years. This project has been an extremely high priority for the City of Kaufman, the Kaufman Chamber of Commerce, and Kaufman County.

Mr. Snow reported that at a minimum, we are seeking to be sure the realignment of State Highway 34 is on TXDot's radar. The realignment is included in the City's thoroughfare plan.

The construction for the Kaufman phase is now estimated to be \$35 million, but the project has not been funded with any state or federal sources. \$600,000 in federal funds have been earmarked, set aside and exist in TXDot coffers. It has also been discussed to only build two (2) lanes instead of the whole project, reducing the cost. There has not been much movement on the project.

By hiring this firm, our goal is to find the most effective way to fund the project. The Consulting firm can help define the specifics of the project scope. In addition, using information from TXDot, the firm can help determine the status of each element of the State Highway 34 project and the work needed to complete each element as well as the estimated cost of that work. The firm will also develop what is called an "aggressive realistic" project delivery schedule. City Manager Curtis Snow reported that his goal was not to do a pass through project, but to find other options to fund the project.

Raba Kistner Consultants will prepare a financing plan for the comprehensive delivery of the State Highway 34 project that is acceptable to the City. The firm has already met with the area engineer to find out the definition of the project and find out exactly what its status is. Meetings have been arranged to set up productive meetings in Austin during Kaufman County Day in March.

After a lengthy discussion with the City Council and Consultant Jay Nelson, Mayor Pro-Tem Altom moved and seconded by Councilmember Council to approve expenditure from Kaufman Economic Development Corporation in the amount of \$12,000 and authorize the City Manager to execute a Letter Agreement with Raba Kistner Consultants, Inc. for Professional Planning, Engineering and Management Services for Development and Implementation of a Pass-Through Program for State

Highway 34 Realignment Project in the City of Kaufman. Mayor Fortner called for a vote with all voting AYE, the motion carried.

ANNOUNCEMENTS FROM CITY MANAGER.

1. Joint Meeting Planning and Zoning Commission and City Council – Monday, April 6, 2009, regarding Comprehensive Plan and Future Land Use Plan.
2. Information regarding Farmers Market (Consider Bylaws March 24th City Council Meeting)
3. Texas Health Presbyterian Kaufman Hospital 30th year Anniversary March 28, 2009.
4. Reminder of Kaufman County Day March 22nd, 23rd, and 24th.

ADJOURNMENT.

Councilmember Ratcliffe moved and seconded by Councilmember Cooper to adjourn the Special Meeting at 7:12 p.m. Mayor Fortner called for a vote with all voting AYE, the motion carried.

**CITY OF KAUFMAN
WORK SESSION**

CALL MEETING TO ORDER: Mayor Fortner called the Meeting to order at 7:12 p.m. All Councilmember's were present and the Mayor declared a quorum present. Also present were City Manager Curtis Snow, City Secretary Jo Ann Talbot, Chief of Police Michael Holder, Captain Randy Roach and Director of Finance Cathy Cummins.

NOTE: A Work Session is used to explore matters of interest to one or more City Council Members or the City Manager for the purpose of giving staff direction into whether or not such matters should be placed on a future regular or special meeting of the Council for citizens input, City Council deliberation and formal City action. At a work session, the City Council generally receives informal and preliminary reports and information from City staff, officials, members of City committees, and the individual or organization proposing council action, if invited by City Council or City Manager to participate in the session. Participation by individuals and members of organizations invited to speak ceases when the Mayor announces the session is being closed to public input. Although Work Sessions are public meetings, and citizens have a legal right to attend, they are not public hearings, so citizens are not allowed to participate in the session unless invited to do so by the Mayor. Any citizen may supply to the City Council, prior to the beginning of the session, a written report regarding the citizen's opinion on the matter being explored. Should the Council direct the matter be placed on a regular meeting agenda, the staff will generally prepare a final report

defining the proposed action, which will be made available to all citizens prior to the regular meeting at which citizen input is sought. The purpose of this procedure is to allow citizens attending the regular meeting the opportunity to hear the views of their fellow citizens without having to attend two meetings.

1. Receive a report, hold a discussion, and give Staff direction regarding the City's financial status for Fiscal Year 2008-2009.

City Manager Curtis Snow gave an overview of the City's financial status for Fiscal Year 2008-2009. He presented his version of the Economic Forecast in relation with National, Dallas metorplex, and Kaufman in regards to manufacturing, retail, housing, financial, services, technology, and health.

The conclusion of the meeting, for the City of Kaufman, the projections are as follows:

Work Force: retail up, trades down, government steady, education is up, services are down, manufacturing is slightly down.

Property Values: will decline 12 (%) percent next year

Sales Tax: small growth

Franchise Fees: telephone down, cable down, electricity will be flat, natural gas is down.

Revenue Projections: this year - down \$150,000.00
next year – down \$2-300,000.00
third year - flat
fourth year – some growth

Expense Projections: Advised not to cut capital
Water usage is up
Fuel steady
Labor – unknown

City Manager Curtis Snow recommendation was to cut \$150,000 on two major projects for this year, being the paved parking lot at the sports complex and the purchase of a downtown parking lot. These two expenditures added up to approximately \$150,000.00. These will roll over into the next year's budget.

Another capital expenditure is the overlay of Jefferson Street that must be accomplished. A telephone system is budgeted at \$25,000, may be put on hold as long as possible.

The City is seeking grants as much as possible. The Police Department is seeking a grant for more police officers, a grant application for water and sewer has been submitted to the State. Seeking grant information from the State Arts Commission for a Spring Festival to be held in 2010. Seeking a grant from Oncor for energy efficient heating and air conditioning equipment in the Police Department.

The City is experiencing lower water purchases from Becker Jiba Water Corporation, which reflects lower water revenue for the City.

The City has three positions open at this time and two will be filled soon.

He reported that next year's budget will take the biggest hit and the Manager will have to come up with some creative alternatives to make it work.

ADJOURNMENT.

The Mayor declared the Work Session over at 7:55 p.m.

**WILLIAM FORTNER
MAYOR**

ATTEST:

**JO ANN TALBOT
CITY SECRETARY**