

**MINUTES OF THE  
REGULAR CITY COUNCIL MEETING  
MONDAY, JANUARY 26, 2009 — 6:00 P.M.  
KAUFMAN CITY HALL  
209 S. WASHINGTON  
KAUFMAN, TEXAS 75142**

**CITY COUNCILMEMBERS**

<b>MAYOR</b>	<b>WILLIAM FORTNER</b>
<b>MAYOR PRO-TEM</b>	<b>GIL ALTOM JR.</b>
<b>COUNCILMEMBER</b>	<b>KENNY CAMPBELL</b>
<b>COUNCILMEMBER</b>	<b>STEVE COOPER</b>
<b>COUNCILMEMBER</b>	<b>JEFF COUNCIL</b>
<b>COUNCILMEMBER</b>	<b>CHARLES GILLENWATER</b>
<b>COUNCILMEMBER</b>	<b>BARRY RATCLIFFE</b>

**INVOCATION:** Reverend Jim Wright, Oak Hill Church

**PLEDGE OF ALLEGIANCE**

**CALL MEETING TO ORDER:** Mayor Pro-Tem Altom called the Meeting to order at 6:05 p.m. Councilmember's presents were Gil Altom Jr., Kenny Campbell, Steve Cooper, Jeff Council, Charles Gillenwater and Barry Ratcliffe. Mayor William Fortner was absent. Mayor Pro-Tem Altom declared a quorum present. Also present were City Attorney David Dodd, City Manager Curtis Snow, City Secretary Jo Ann Talbot, Director of Public Works Richard Underwood, Chief of Police Michael Holder, Captain Randy Roach, Lt. Johnny Laney, and Director of Finance Cathy Cummins.

**CITIZENS COMMENTS (5 MINUTES)** Citizens may address the City Council on any subject but must first complete a Request to Speak Form. Comments are limited to five (5) minutes, but no more than five (5) minutes per individual, and are not transferable. Citizen's comments not to exceed a total of 15 minutes.

There were no citizen's comments.

**CONSENT AGENDA ITEMS #1 THROUGH #7**

**“All matters listed under the Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. For a citizen to request removal of an item, a speaker card must be filled out and submitted to the City Secretary.”**

1. Consider approval of the Minutes of the November 24, 2008 Regular City Council Meeting.
2. Consider approval of the Minutes of the December 8, 2008 Special City Council Meeting.
3. Consider approval of the Minutes of the January 12, 2009 Special City Council Meeting.
4. Consider approval of an engagement letter with Witherspoon, Yeldell and Wilson to conduct the Financial Audit for Fiscal Year 2008-2009.
5. Consider Approval of the Memorandum of Understanding (MOU) between the Kaufman Police Department and the Kaufman Independent School District.
6. Consider Approval of the Memorandum of Understanding (MOU) between the Kaufman Police Department and the North Central Texas Council of Governments (COG).
7. Consider the acceptance of the Kaufman Economic Development Corporation Fiscal Year Financial Audit for 2007-2008.

Councilmember Gillenwater moved and seconded by Councilmember Campbell to approve the Consent Agenda items #1 through #7. Mayor Pro-Tem Altom called for a vote with all voting AYE, the motion carried. Mayor Fortner was absent.

### **END OF CONSENT AGENDA**

### **PRESENTATIONS**

8. Presentation by Misty Culpepper with Witherspoon, Yeldell and Wilson, P.C. and the acceptance of the City of Kaufman Fiscal Year 2007-2008 financial report.

Misty Culpepper with Witherspoon, Yeldell and Wilson, P.C. gave an overview of the City's financial status for fiscal year 2007-2008 audit report. She first congratulated the City for its 10<sup>th</sup> year to receive the Certificate of Achievement for Excellence in Financial Reporting from Government Finance Officers Association (GFOA).

Ms. Culpepper reported that the General Fund is in good shape and that the final budget had an excess of revenues over expenditures was \$338,411.00. She reported that there were 230 days of unreserved funds

as to last year there were 198 days. She reported in the Water and Sewer Fund that the expenses were under \$157,599.00.

Ms. Culpepper explained the new recent auditing standards require auditors to communicate to the Council any internal control deficiency. The auditors so noted "a significant deficiency" of this year's audit. The deficiency amounted to the fact that the auditor prepares the audited financial statements and footnotes included in the audit. This has always been the process by which the audit has been prepared. The significant deficiency is that now the Governmental Accounting Standards Board (GASB) has judged that in house staff should prepare all reports, statements and footnotes for the Comprehensive Financial Report and the auditor should only review these documents for their accuracy.

City Manager Curtis Snow reported that the realities of a one person finance office devoting time to actually settle up the accounts, reconcile them to financial statements with footnotes would have a major affect on our operations in that department. Finding a significant deficiency is not a comment to be ignored. Staff will research other cities of similar size to determine their approach to this comment and report back to Council.

9. Presentation by Chief of Police regarding the end of the year 2008 Crime Report.

Police Chief Holder gave the Council an overview of a Crime Report for 2008. He reported that this was just one small piece of the puzzle in the Police Department. He reported that the offenses had decreased 36% from 2007. The Service Activity for 911 calls, calls for service and accidents had increased for 2008 from 2007. The Enforcement Activity of arrests and traffic citations had also increased for 2008 from the 2007 report.

Chief of Police Holder commended Captain Roach, Lt. Laney and Staff for their efforts in the Police Department. He also commended the Community for their ownership of the City. The National Night Out was the first this past year and it was a big success. The Police Department is working well with the District Attorney's Office and the Sheriffs Office.

## **DISCUSSION/ACTION ITEMS**

22. Consider an increase to customer rate to reflect the adjusted Consumer Price Index (CPI) as provided in the IESI Solid Waste Disposal Service Contract effective February 2009.

Mr. Don Sherbet representing IESI Solid Waste Disposal informed the Council that the contract for Solid Waste Disposal allowed for a Consumer

Price Index (CPI) increase. This year's increase is a 1.82% or a \$00.17 cent increase.

After discussion, Councilmember Gillenwater moved and seconded by Councilmember Council to approve the increase to customer rate to reflect the adjusted Consumer Price Index (CPI) as provided in the IESI Solid Waste Disposal Service Contract effective February 2009. Mayor Pro-Tem Altom called for a vote with all voting AYE, the motion carried. Mayor Fortner was absent.

10. Consider approval and authorize the Mayor to execute an Agreement for a Water By-Pass connection between the City of Crandall and the City of Kaufman.

City Manager Curtis Snow informed the Council that the City of Crandall and the Gastonia-Scurry Special Utility District (SUD) are being impacted by the road improvements that are taking place in Forney. When they expand and improve the highways at U. S. 80 underpass, there is going to be a need to move the main supply line for the above mentioned entities. During that construction there will be a required interruption of service. To prevent that, Gastonia-Scurry and Crandall have proposed to build a cross-connect with the Kaufman supply line at F.M. 148 and F.M. 1641.

This by-pass or cross-connect will not negatively affect water delivery in Kaufman and will not be any cost to Kaufman. In the future, this line may be a benefit to Kaufman in the event of a major line break in the City's supply line.

After discussion, Councilmember Council moved and seconded by Councilmember Cooper to approve and authorize the Mayor to execute an Agreement for a Water By-Pass connection between the City of Crandall and the City of Kaufman. Mayor Pro-Tem Altom called for a vote with all voting AYE, the motion carried. Mayor Fortner was absent.

11. Consider approval and first reading of Ordinance O-02-09 of the City of Kaufman, Texas hereby amending the Code of Ordinances by amending Chapter 80; Roadway Facilities Impact Fees; providing for a repealer clause; providing a severability clause; providing for a penalty clause; and providing an effective date.

City Manager Curtis Snow reported to the Council that the proposed ordinance reflects the changes acted upon at the Council's last meeting. It reduces impact fees to 5% of capital plan costs (or a 90% reduction over the current rate) for this year and next, then 10% in the third year, 25% in the fourth year and back to 50% in the fifth year.

Councilmember Cooper moved and seconded by Councilmember Campbell to approve first reading of Ordinance O-02-09 of the City of Kaufman, Texas hereby amending the Code of Ordinances by amending Chapter 80; Roadway Facilities Impact Fees; providing for a repealer clause; providing a severability clause; providing for a penalty clause; and providing an effective date. Mayor Pro-Tem Altom called for a vote with all voting AYE, the motion carried. Mayor Fortner was absent.

12. Consider approval and first reading of Ordinance O-23-08 an Ordinance of the City of Kaufman, Texas, amending Ordinance O-07-03 "Park Usage Fees"; as amended by Ordinance O-23-08 reducing tournament fees, adding pavilion usage fees and increasing light usage fees; providing for a penalty, a repealer, savings clause and an effective date.

City Manager Curtis Snow informed the Council that the Park and Recreation Board provided a careful review of the park usage fees taking into consideration types of usage at the facility, input from Kaufman Sport groups along with fees charged by surrounding Cities. The City Council reviewed and discussed the proposed fees on November 4, 2008, Work Session and took action to approve the fees at the November 24, 2008, meeting. Since that time, Staff realized that the incorrect fees were placed with the Council Report and Ordinance. Council then tabled the item for final adoption at the December 8, 2008 meeting to revisit the item at the January Council meeting. Therefore, Staff is presenting a new ordinance with the correct fees.

After discussion, Councilmember Ratcliffe moved and seconded by Councilmember Cooper to approve first reading of Ordinance O-23-08 an Ordinance of the City of Kaufman, Texas, amending Ordinance O-07-03 "Park Usage Fees"; as amended by Ordinance O-23-08 reducing tournament fees, adding pavilion usage fees and increasing light usage fees; providing for a penalty, a repealer, savings clause and an effective date. Mayor Pro-Tem Altom called for a vote with all voting AYE, the motion carried. Mayor Fortner was absent.

13. Consider Approval of the Contract between the Kaufman Police Department (KPD) and the PoliceReports.US, LLC.

Chief of Police Holder informed the Council that in order to better serve the public, the Kaufman Police Department is proposing to implement a new online process for obtaining copies of accident reports. By employing the services of PoliceReports.US, LLC, citizens and insurance companies could access reports via the internet, eliminating the need to travel to the police department, or request a report by U.S. mail.

While reports would still be available from the Kaufman Police Department, accident reports would be accessed at PoliceReports.US.

To search for a report, users would be able to enter either the report number, date of the accident, location, or driver's name. The report can then be printed immediately at their location. Should a person require a report dated prior to the contract implementation date, they would be required to retrieve it by calling KPD and requesting a copy.

Electronic distribution of accident reports via the web will allow the Kaufman Police Department staff to be more efficient, while providing a higher level of customer service. Currently, the Police Department charges \$6.00 per accident report. We are permitted by Texas law to charge \$6.00 for each copy of the accident report. PoliceReports.US would charge a \$2.50 transaction fee. Payments on-line would be made by major credit or debit card. PoliceReports.US would then disburse a check to the City of Kaufman for \$3.50 times the number of reports requested on a monthly basis-along with a statistical/data report showing such things as who made the request, number of requests, etc.

Over the last five years, the City of Kaufman has averaged 202 accidents per year.

Staff provided documents showing cities in Texas that use PoliceReports.US and the amount charged to the customer.

This will also provide investigative tools for the Kaufman Police Department.

After discussion, Councilmember Council moved and seconded by Councilmember Gillenwater to approve the Contract between the Kaufman Police Department (KPD) and the PoliceReports.US, LLC. Mayor Pro-Tem Altom called for a vote with all voting AYE, the motion carried. Mayor Fortner was absent.

14. Consider approval and authorize the Mayor to execute a Water Purchase Contract (renewal) with Oak Grove Water Supply Corporation. (10 year contract).

City Manager Curtis Snow informed the Council that this agreement with Oak Grove Water Supply Corporation has two significant changes. The first is an increase in their water allotment. This is in direct conflict with the discussion about allotments in the North Kaufman Water Supply Corporation contract. It is the City's desire to curb growth in water consumption by privately held water supply corporations but in this case the allotment increase is to adjust the main daily flow requirements placed

on Oak Grove to meet Texas Commission of Environmental Quality (TCEQ) service delivery requirements.

Since consumption versus capacity is the ultimate determiner of the impact these private companies will have on our finances, it was felt that Oak Grove's consumption would not change and there is a clause that Oak Grove will not expand their service area. Therefore, the change in capacity is acceptable.

The second change is the same as discussed in the North Kaufman Water Supply Corporation contract: eliminating the "favored nation" clause.

After discussion, Councilmember Gillenwater moved and seconded by Councilmember Ratcliffe to approve and authorize the Mayor to execute a Water Purchase Contract (renewal) with Oak Grove Water Supply Corporation. (10 year contract). Mayor Pro-Tem Altom called for a vote with all voting AYE, the motion carried. Mayor Fortner was absent.

15. Consider approval and authorize the Mayor to execute a Water Purchase Contract (renewal) with North Kaufman Water Supply Corporation. (10 year contract).

City Manager Curtis Snow informed the Council that this contract between the City of Kaufman and North Kaufman Water Supply Corporation has expired. We have been operating off of the old contract. They contacted us in a timely manner that they would like to renew the contract under the existing conditions.

After reviewing the contract, staff is recommending only one change to the contract. There is a "favored nation" clause in the existing contract that we recommend being removed. A "favored nation" clause provides that if the City enter into another agreement with another entity at a lower cost per gallon, the buyer in this contract gets the benefit of the lower rate. The recommendation is to remove that clause altogether.

The reason for the recommendation is two fold. First, the City has negotiated a rate with Becker-Jiba that is considerably lower in exchange for new service areas and infrastructure. It would be more than difficult to determine what benefits have an affect on this rate offering and equating it to the terms of the agreement with North Kaufman Water Supply Corporation.

Secondly, all rates should be determined by economies of scale, impact on the City's infrastructure and other factors; not on what the latest and best offer is. If the City were to enter a contract with a power generating

plant (a very high water user) or some other entity based on a negotiated rate, it should have no impact on existing contracts.

North Kaufman has not responded to the changed contract in anyway. Finally, they have been given written notice that the contract would be on this agenda for Council's consideration. If the Council approves it, it will be forwarded to North Kaufman for their signature.

Another comment about this contract is that North Texas was primarily concerned about whether the City was going to renew the contract and continue to sell North Kaufman at present levels. The response was yes and that the City would be concerned if North Kaufman was asking for more water. They said they were not.

The reason the City is concerned about allocating more water to water supply corporations is because our sales are significant enough to affect our tax exempt status on bond sales. If the City has to borrow money to make improvements to the water system, it has the benefit of selling tax exempt bonds at a lower interest rate. If a portion of your sales benefit large privately held companies, that portion can not be tax exempt. Therefore you have to borrow money at a higher interest rate.

After discussion, Councilmember Campbell moved and seconded by Councilmember Cooper to approve and authorize the Mayor to execute a Water Purchase Contract (renewal) with North Kaufman Water Supply Corporation. (10 year contract). Mayor Pro-Tem Altom called for a vote with all voting AYE, the motion carried. Mayor Fortner was absent.

16. Consider approval and authorize the City Manager to execute Change Order No. 2 and No. 3 From Triad Affiliates, Inc. for Additional Work Performed on the Kaufman CWSRF Phase II Sanitary Sewer Project (CWSRF #71419) Contract IV, Contingent on TWDB Approval.

City Manager Curtis Snow informed the Council that Triad Affiliates was awarded the bid for the pipeline portion of this project in February 2008. The project is now complete except for final punch list corrections. Change Order No. 2 includes additional items needed to complete the construction of the project that include additional pipe footages, additional services, additional manholes, etc. Change Order No. 3 includes additional length of bore with casing for the force main installation at the Wings property.

The original contract for Triad Affiliates, Inc. totaled \$620,770 including Change Order No. 1 that reduced the project \$51,000. Change Order No. 2 increases the contract amount \$22,316 and Change order No. 3 increases the contract amount \$5,177 for a new total contract amount of

\$648,263. Adequate CWSRF funds remain to complete this portion of the project in Phase II.

Staff recommends that Council approve Change Orders No. 2 & No. 3 from Triad Affiliates, Inc. increasing the total project cost to \$648,263 contingent on TWDB approval.

After discussion, Councilmember Council moved and seconded by Councilmember Gillenwater to approve and authorize the City Manager to execute Change Order No. 2 and No. 3 From Triad Affiliates, Inc. for Additional Work Performed on the Kaufman CWSRF Phase II Sanitary Sewer Project (CWSRF #71419) Contract IV, Contingent on TWDB Approval. Mayor Pro-Tem Altom called for a vote with all voting AYE, the motion carried. Mayor Fortner was absent.

17. Consider approval and authorize the City Manager to Utilize Capital Projects Funds for Emergency Sewer System Repairs located on South Houston Street and on Highway 175 East.

City Manager Curtis Snow informed the Council that since October 1, 2008, the Public Works Department had to contract pipe replacement for 2 separate emergency sewer system repairs. The first was a sewer main collapse in the middle of US Hwy 175 that left Numo Mfg. out of sewer service. The other occurred during the Christmas Holidays on S. Houston Street between Second and Seago Street. The sewer main had collapsed in multiple locations leaving all residents without sewer service. The Houston Street section of line was proposed in the next Sewer Grant. If the Grant is approved, the City will have the option to add another section of line to be replaced.

A copy of the invoices for each emergency repair was provided to the City Council along with a spreadsheet with remaining Capitol Project Funds.

The cost of the emergency repair at US Hwy 175 totaled \$18,110. The cost of the South Houston Street repair totaled \$24,914. Therefore, the total cost of both repairs totaled \$43,024. The City has a total amount of \$159,724 remaining in the Capital Project fund that was unused from the Water Tower Upgrade Project.

Staff recommends that Council authorize the City Manager to utilize a total amount of \$43,024 of the remaining Capital Project funds to cover the cost of emergency repairs on US Hwy 175 and South Houston Street.

After discussion, Councilmember Campbell moved and seconded by Councilmember Ratcliffe to approve and authorize the City Manager to Utilize Capital Projects Funds for Emergency Sewer System Repairs

located on South Houston Street and on Highway 175 East. Mayor Pro-Tem Altom called for a vote with all voting AYE, the motion carried. Mayor Fortner was absent.

18. Consider approval and authorize the City Manager to Amend the Original Agreement with Carter & Burgess Engineering for Additional Engineering Services for the CWSRF Kaufman Annex Sewer Phase II Project.

City Manager Curtis Snow informed the Council that this project includes new gravity sewer mains on Hwy 175 East and FM 1836, replacement of the Alton Street Lift Station, replacement of gravity sewer main on Lewis Dr. and Clay St. and if funds allow the replacement of the Shannon St. Sewer Lift Station.

The additional services include office/field work along with reviewing and providing construction cost options for the Wings portion of the project.

The Carter & Burgess Engineering contract current amount is \$150,050. The additional services in this amendment will increase the original contract amount \$5,200 for a new total contract amount of \$155,250. The addition of these services will place the overall 2002 CWSRF Annex Sewer Phase II project approximately \$2,995 over budget. Adequate funds to complete this are available in the FY' 2008-09 Public Works Administration Engineering Budget.

Staff recommends that Council authorize the City Manager to increase the original contract amount for additional engineering services for a total contract amount of \$155,250 and to utilize available budget funds to complete these tasks.

After discussion, Councilmember Campbell moved and seconded by Councilmember Gillenwater to approve and authorize the City Manager to Amend the Original Agreement with Carter & Burgess Engineering for Additional Engineering Services for the CWSRF Kaufman Annex Sewer Phase II Project. Mayor Pro-Tem Altom called for a vote with all voting AYE, the motion carried. Mayor Fortner was absent.

19. Consider Approval of Resolution R-01-09 of the City Council of the City of Kaufman, Texas authorizing the City Manager to execute a Joint Election Contract for Election Services with Kaufman County Elections Department.

Spanish Translation

(Considerare la posibilidad de aprobacion de la Resolucion R-01-09 del Ayuntamiento de la ciudad de Kaufman, Texas, se autoriza al Administrador de la Ciudad para la ejecucion de un contrato mixto

Elección de Servicios del Departamento de Elecciones del Condado de Kaufman.)

Councilmember Ratcliffe moved and seconded by Councilmember Council to approve Resolution R-01-09 of the City Council of the City of Kaufman, Texas authorizing the City Manager to execute a Joint Election Contract for Election Services with Kaufman County Elections Department. Mayor Pro-Tem Altom called for a vote with all voting AYE, the motion carried. Mayor Fortner was absent.

Spanish Translation

(Concejal Ratcliffe trasladó apoyada por la Concejal Council aprobé a la Resolución R-01-09 del Ayuntamiento de la Ciudad de Kaufman, Texas, se autoriza al Administrador de la Ciudad para la ejecución de un contrato mixto Elección de Servicios del Departamento de Elecciones del Condado de Kaufman. Alcalde Pro Tem-Altom pidió una votación con todos los AYE votación, la moción llevada.)

20. Consider Approval of Resolution R-02-09 of the City Council of the City of Kaufman, Texas calling (order) the annual City Election set for May 9, 2009.

Spanish Translation

(Considerere la posibilidad de aprobación de la Resolución R-02-09 del Ayuntamiento de la ciudad de Kaufman, Texas, llamando al (fin) la elección anual de la Ciudad para 9 de mayo de 2009.)

Councilmember Council moved and seconded by Councilmember Gillenwater to approve Resolution R-02-09 of the City Council of the City of Kaufman, Texas calling (order) the annual City Election set for May 9, 2009. Mayor Pro-Tem Altom called for a vote with all voting AYE, the motion carried. Mayor Fortner was absent.

Spanish Translation

(Concejala Council trasladó y apoyada por la Concejala Gillenwater aprobé a la Resolución R-02-09 del Ayuntamiento de la ciudad de Kaufman, Texas, llamando al (fin) la elección anual de la Ciudad para 9 de mayo de 2009. Alcalde Pro Tem-Altom pidió una votación con todos los AYE votación, la moción llevada.)

21. Consider Approval of the Notice of Election to be issued by the Mayor, in accordance with the Texas Election Code, Section 3.004 for a Municipal General Election to be held on Saturday, May 9, 2009 for the purpose of electing One (1) Mayor and Three (3) Councilmembers.

Spanish Translation

(Considere la posibilidad de aprobación de la Notificación de Elección para ser expedido por el Alcalde, de conformidad con el Código Electoral de Texas, Sección 3.004 para una Elección General Municipal que se celebrara el sábado, 9 de mayo de 2009 con el fin de elegir un (1) Alcalde y tres (3) Concejales.)

Councilmember Campbell moved and seconded by Councilmember Ratcliffe to approve the Notice of Election to be issued by the Mayor, in accordance with the Texas Election Code, Section 3.004 for a Municipal General Election to be held on Saturday, May 9, 2009 for the purpose of electing One (1) Mayor and Three (3) Councilmembers. Mayor Pro-Tem Altom called for a vote with all voting AYE, the motion carried. Mayor Fortner was absent.

Spanish Translation

(Concejal Campbell se trasladó y apoyada por la Concejala Ratcliffe para aprobar el Aviso de Elección para ser expedido por el Alcalde, de conformidad con el Código Electoral de Texas, Sección 3.004 para una Elección General Municipal que se celebrará el sábado, 9 de mayo de 2009 con el fin de la elección de un (1) Alcalde y Tres (3) Concejales. Alcalde Pro Tem-Altom pidió una votación con todos los AYE votación, la moción llevada.)

22. Consider an increase to customer rate to reflect the adjusted Consumer Price Index (CPI) as provided in the IESI Solid Waste Disposal Service Contract effective February 2009.

**This item was moved before Agenda Item #10.**

**APPOINTMENTS**

23. Consider appointments to serve as the Capital Improvement Advisory Committee under Chapter 395.058, Local Government Code, to review and process the Water and Street Impact Fees.

Councilmember Council moved and seconded by Councilmember Gillenwater to appoint the Planning and Zoning Commission and Ray Raymond to serve as the Capital Improvement Advisory Committee under Chapter 395.058, Local Government Code, to review and process the Water and Street Impact Fees. Mayor Pro-Tem Altom called for a vote with all voting AYE, the motion carried. Mayor Fortner was absent.

24. Consider approval of the Preliminary Re-alignment of the Kaufman County Appraisal District Directors.

Councilmember Cooper moved and seconded by Councilmember Campbell to approve the Preliminary Re-alignment of the Kaufman County Appraisal District Directors as presented by Kaufman Appraisal District. Mayor Pro-Tem Altom called for a vote with all voting AYE, the motion carried. The City of Kaufman, Kaufman Independent School District and Scurry Independent School District will share Ray Raymond as the voting member for the Kaufman Appraisal District. Mayor Fortner was absent.

**ANNOUNCEMENTS FROM CITY MANAGER.**

City Manager Curtis Snow made the following announcements:

1. Kaufman Senior Citizens Supper (Chili – Stew) – Jan 27<sup>th</sup>, 4:00 to 7:00
2. Kaufman Chamber of Commerce Banquet – February 19, 2009
3. Kaufman County Day – March 22<sup>nd</sup>, March 23<sup>rd</sup> and March 24<sup>th</sup>.
3. Reschedule March 23<sup>rd</sup> City Council Meeting to March 24<sup>th</sup>.

City Manager Curtis Snow gave the City Council a status report on the following items:

4. Update on burned houses (Chestnut)
5. Update on abandon buildings on square.
6. Update on burned house on Houston Street.
7. Update on Recreation Vehicle parked on lot on South Washington Street
8. Update burned house at 605 W. Grove
9. Update on Kaufman County Annex plans on renovation of building.
10. Update report on 210 E. Mulberry renovation of upstairs building.
11. Update report on House Nursery on East Highway 175 Engineer drainage plan.

**ADJOURNMENT.**

Councilmember Council moved and seconded by Councilmember Ratcliffe to adjourn the meeting at 7:25 p.m. Mayor Pro-Tem Altom called for a vote with all voting AYE, the meeting was adjourned.

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**WILLIAM FORTNER  
MAYOR**

**ATTEST:**

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**JO ANN TALBOT  
CITY SECRETARY**